

Administrative Council Meeting Agenda

June 16, 2011

Attending: Cathy Mottar (left early), Rich Hill, Melinda Taylor, Rev. Elizabeth Bowes, Carol Hollingsworth, JoAnne Gregorash, Doug Meneely, Alan Thiele, Steve Miller, Marshall Nystrom, Jim Naatz, Jill Wood-Naatz, Julie Kuhn, Marianne Rogenski, Don Wiebel (arrived late).

Opening Prayer & Introductions -

- Cathy Mottar opened with prayer at 7:20. All around the room introduced themselves.

Devotions - Doug Meneely read an excerpt from the UMM magazine, humorous exchanges between Sunday School teachers and their students, and finished with a prayer. JoAnne Gregorash will give the devotion next meeting in August.

Administration -

- Jerry McDaniel asked everyone to review the calendar. Items for the newsletter are due Thursday, Aug. 11, because there may be many issues for the start of the new (school) year. Should we have the Ad Council meeting then, too? Staff Parish meets then; Doug will send out an email to SP to try to change their meeting to a week earlier. Youth and education had concerns about not having an August newsletter because they have info that they would like to go out in a good amount of time before their events (but not too early that they won't remember); it will be a combined July/August newsletter. Jerry is on vacation in July. Rich asked if they will need to send out a special letter anyway. Rev. Elizabeth and Marianne Rogenski brought up that as ministries grow they would like to see a July newsletter going forward. There is no longer a co-editor to take over from Jerry during the summer. We need a back-up for Jerry; it should be advertised in the newsletter and from the pulpit. Jerry said that he could put out an August newsletter if material is given to him by July 20; they agreed that this year it's fine as is (no July newsletter).
- Doug moved, Marianne seconded, that May minutes be approved as written; passed on voice vote.

Sharing -

- Julie Kunz (Nominations) shared that Pastor Sunny would like to start a big push for 3 year limits on positions, to rotate people. Pastor Sunny sent out a letter asking each committee to summarize the committee, who is on it, and to place themselves in one of 3 "classes" (basically their last year); also asked for suggestions of possible new members for each committee. Julie passed out a summary of the email that went out. Jerry said that he created and gave to Sunny a spreadsheet of the committees people were involved with from the stewardship

cards (not much new info re: interests). Maybe we need a new survey of a broad list of interests.

- Rev Elizabeth reviewed her Education Pastor's report (emailed; see below). Some discussion on Safe Sanctuary; need a background check every 3 years. Forms are out in the Narthex. Doug said he could re-run the Safe Sanctuary article so everyone knows who needs one.
- Marianne Rogenski reviewed her Youth Director's report (emailed; see below)
- Staff Parish (Doug Meneely) - decided to have a staff person of the month; this month is Rev. Elizabeth, so took a moment to thank her, especially for her work right after Pastor Bill passed away. She would like us to recognize that her hours are now just back to normal. Questions came up last meeting about unemployment; Doug looked into it. The Illinois pamphlet was over 800 pages long; unemployment now covers church workers. We do not have to pay into the fund. The people at the unemployment office said that if an employee filed and was eligible, the church would have to pay that claim. (The info is also in the written document). At the last meeting, Alan brought up the idea of considering part-time employees to be contractors; SP decided that we would not change our designation.
- Alan Thiele (Finance) said that we are in good shape. Passed out a summary; we are basically break-even, still owe our apportionments (haven't received bill yet). Cash is going up. Elizabeth asked if she can get a breakdown on what the details are in Education's line items; Doug said Ellen Kobylewski can get that for her.
- Steve Miller (WTTF) passed out a few copies of a proposal for a new sound system, which he just received today. It is broken into components; not the Bose system, so it is less expensive. Marshall said that our speakers are okay for speaking, not that great for music; doesn't know if the proposed speakers are that much better than what we have - will check into it. Has found and corrected some problems with our wiring. Still need more channels/microphones. Some of our current microphones are fine. Our sound system is at least 10 years old. There was discussion about the necessity of good, new speakers. Steve wants a \$ commitment so that he is not wasting the company's time asking for another demo. A new board will give more inputs, but not better sound quality. The speakers were probably around \$10,000 (wasn't broken out in the original proposal). How much money is in Memorial Fund? Is it designated? Steve would like direction from the group as far as timing & \$; how serious are we? Cadillac plan is \$26,000; lesser proposal presented tonight is about $\frac{1}{2}$ that. We are over capacity with the mics we have today. If we are going to spend the \$, people need to hear a difference. What is the mood of the church, saying that we need money, and then buying an expensive new sound system? There is \$12,000 in the capital fund, but the roof needs some repair. The group agreed that cashing in a CD is not where the \$ should come from. A new board will give a new sound mix, but not a better sound quality. We have a good amplifier, but it would be good to have a subwoofer. Rich Hill asked that WTTF to find out how much is available, if any, out of Memorial Fund, and that Trustees figure out how much they would reasonably need out of the Capital Fund (Jim's initial reaction was

that we should have all the \$12,000 in case of emergencies, but he will check). If anyone has additional questions, email Steve or Marshall. We will discuss again at August meeting. Steve said that the company can set up a Sunday worship service to show comparison of quality if it goes that far.

- Jill Wood-Naatz (Worship) thanked everyone for the letter writing during the service; there were about 130 letters. At worship meeting, they said that they would like to have an employee who would play for the service, accompany the music groups, and for practices. Ron Zemke is currently playing prelude and offering as a volunteer.
- Carol Hollingsworth (Music) - Pastor Sunny would like choir to stay for both services (as have other pastors, but they are volunteers). This summer, all music is from volunteers. Next meeting, July 22nd, 10:00 am. Carol thought that the accompanist would be a volunteer during the summer & paid in the fall. Doug said that we have paid for a music substitute in May. There was money budgeted for Marion, so we have that money for an accompanist in the fall. Sunny looked up average cost for organists in other churches; very costly.
- Jim Naatz (Trustees) - nothing new
- Melinda Taylor (UMW) - will be a fall retreat in Milwaukee Sept 30-Oct 1, Women of Faith; there was a good turnout for the quarterly meeting, a salad supper. Jill added that Melinda was now co-chairman, and Robyn Gatti is now Secretary.
- Steve Miller (UMM) - the ORIGINAL fall retreat (as in, men's idea first ☺) will be Oct 21-22 up at Wesley Woods in Lake Geneva.
- JoAnne Gregorash (lay leader) - annual conference was last week. Talked to the bishop; told him that we liked Sunny. He said we have an amazing congregation. Picked up Rainbow Covenant certification. The conference voted to recommend removing any restrictions re: homosexual clergy in the Discipline at General Conference. Also recommended that all investments in companies that deal with Israel be taken away because of their treatment of Palestine. Rev. Elizabeth said that if it passes, the social position will be rewritten. Things such as pension investments would be changed. Issues are listed online for congregations to review. We need to do a better job announcing where to look so that people can give input to lay leaders. Jill said that in the past she had written up report, but people didn't appear too interested. JoAnne will be preaching next month, and can explain some of this. At the beginning of each year, we should get the word out that the issues to be voted on will be available online.
- Family Ministries need a new leader.
- Don Weibel (Christian Corner) - will be closed week of July 4th. Still need some good board members.

Next regularly scheduled administrative council meeting - No July Meeting, next meeting tentatively scheduled for Thursday, August 11th, at 7:15pm

Closing Prayer - JoAnne led the closing prayer at 9:05 p.m.

Music Committee Report June 2011

The committee met last week and part of our agenda included discussing items that Pastor Sunny would like addressed, such as scheduling of choirs, and Christmas and Easter services. However, what can be done for special services may be limited due to the current budget. Also **volunteers** were scheduled to cover the accompanist position for the summer. Ron is working on covering special music. Our next meeting is July 22 at 10:00 am.

Education Report

VBS Update TRAINING WEDS. July 6th 7PM

Please register for VBS on line at <http://www.cokesburyvbs.com/shake-it-up-cafe/ORUMC-VBS> . There will be a VBS presentation at 10:30 service only on July 17th.

Teacher celebration was a huge success and all our teachers and helpers are coming back.

We need a helper in the 2nd-4th grade room. Pastor Sunny and I will do a combo Jr. high Sunday school/Confirmation offering in the fall after worship at 11:30. First we will have lunch then the classes will break out. Melinda Taylor has offered to assist with Jr. High. I will ask Confirmation parents to help me. If there are those who desire to teach High School SS we could offer it at this time also. To date we have no volunteers to teach Sr. High.

Camping with the young Adults was alot of FUN!!! See pictures on Facebook. We are going bowling tomorrow at 9PM at Pinstripes.

Training Dates

Friday, August 26 5:30PM-8:30PM - Saturday, August 27 9AM-12noon - Volunteer and Teacher training w/Safe Sanctuary

We are in the process of shopping to use our Memorial gift stay tuned.

We desire to work with Trustees to clean out and organize our storage closets (Boy Scouts have cleared their stuff out).

We have three openings on the Education committee that we have asked Nomination to help us fill and we are also inviting people to be Members-At-Large

Had a Memorial Day camping trip with young adults; 10 went to Pinstripes last night.

Our Next Meeting Tuesday, August 9th at 6:45

Youth Director's Report

1. 57 people will leave for Knox Co, KY as part of the Appalachia Service Project this Saturday...please keep the group in your prayers as we serve in this way. Mission Sunday has already been scheduled for August 7 so you can hear about our trip then.
2. On August 28, which is a Sunday, we will be having an evening worship service at ORUMC for many youth in the area. This is a youth service—to bless and kick off the new school year. I am part of a group of youth pastors that meets monthly and we are planning this jointly. I am excited that we will be able to host.
3. I am planning a game night—for jr. and sr. high youth—for July 25 from 7-9pm.
4. It is very difficult for me to have a July/August newsletter. I have a lot of important info that I would like to have sent out in a newsletter in August—I will have the youth group kickoff in early September and would like to be able to put info in an August newsletter about that, and it is just a “beginning of the year” time for youth ministry. I understand that it is nice to have a month off or to combine, but I would have liked to have some say in this decision as a ministry leader. It is also very difficult that I found out about this on Tuesday of my busiest week of the year—getting ready for ASP.